



Republic of the Philippines
MISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **CAFS** PR No.: **GF-2022-11-02202** Date: **11-02-2022**
Section/End-User: **Sheila Mae A. Galvez** Category: **Food & Food Ingredients** Duration: **2022-01-01 to 2022-12-31**
Funding Source: **General Fund - MOOE** Project Title/Code: **VSU-IP-2021-2**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Meals	pc	25	150.00		3,750.00
	TOTAL					3,750.00

Purpose: Welcome dinner for Indonesian Guest

Checked by:	 VENICE B. IBAÑEZ	Funds Available:	 ALICIA M. FLORES
	TWG - Food & Food Ingredients		HEAD, BUDGET OFFICE
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	 SHEILA MAE A. GALVEZ	 VICTOR B. ASIO	 EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU