

PR-2024-1115-235351
11-21-24 opRepublic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte**PURCHASE REQUEST**

PPMP No. : PPMP-2025-111124-0786

PR No.: STF-2024-11-03151

Date: 11-15-2024

Dept./Office: UR

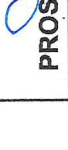
Category: Office Furniture

Section/End-User: Jannet Leslie Evelyn S. Codog & Fixture

Funding Source: Special Trust Fund Project Title/Code: STF -ID FEE

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	File Cabinet, 4 Drawers, Steel, Lateral	unit	40	15,000.00		600,000.00
Specification: • Brand New • High Quality • W-45cm, L-90cm, H-133cm • Full steel product. The steel thickness of the file cabinet is 0.7-1.2mm • Rustproof • Powder coated						
TOTAL						600,000.00

Purpose: for effective housekeeping of student recorooms

Checked by:	 VIVIAN V. BALBARINO		Funds Available:	 ALICIA MI FLORES <i>9/11/24</i> HEAD, BUDGET OFFICE	
	TWG - Office Furniture & Fixture <i>8/11/24</i>				
Signature:	Prepared by:	Noted by:	Approved by:		
Printed Name:	JANNET LESLIE EVELYN S. CODOG 	RAYMUND M. IGCASAMA 	PROSE IVY G. YEPES 		
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU		