



GF-2020-10-00016

PPMP #: 28-5-1087-2021-8-0-0



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



PURCHASE REQUEST

Dept./Office: **DGE**PR #: **GF-2020-10-00016** 10995Date: **10-12-2020**Section/End-User: **Haide B. Cuevas**Category: **Office Furniture & Fixture**Funding Source: **General Fund - MOOE**Project Title/Code: **DGE-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Office chair, with arm rest	pc	5	5,000.00	JUZTINE JANE L. REBUYAS	25,000.00

Specification:

- at least (580mmx600mmx890-990mm)
- Butterfly Mechanism = 360 Degree Swivel Seat
- Backrest: Polypropylene (Pp) Plastic With New Foam Covered With Mesh Fabric
- Seat: Plywood Seatpad With Injection Molded Foam, Covered With Polyester Fabric
- Arm: Polypropylene plastic
- Base: Chrome finish, Adjustable lumbar support, pneumatic seat height adjustment

TOTAL						25,000.00
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Purpose: For the faculty and administrative office

Checked by: NORMAN O. VILLAS	Funds Available: MYRNA S. PANCITO
TWG - Office Furniture & Fixture	HEAD, BUDGET OFFICE 10-15

Signature:	Requested by: HAIDE B. CUEVAS	Noted by: JUZTINE JANE L. REBUYAS	Approved by: EDGARDO E. TULIN
Printed Name:	HAIDE B. CUEVAS	JUZTINE JANE L. REBUYAS	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU