



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0476**

PR No.: **GF-2025-02-00193**

Date: **02-19-2025**

Dept./Office: **GRC**

Category: **Food & Food
Ingredients**

Section/End-User: **Anna Bea S. Hoyla**

Funding Source: **General Fund - MOOE**

Project Title/Code: **GRC 2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Meals Dinner (Buffet Style) Menu#1	person	50	360.00 200.00		18,000.00 10,000.00

Specification:

Buffet style (with tables and chairs)

- Rice • Seafood Curry (fish, shrimp, squid & shells)
- Chicken Cordon Blue • Lasagna Supreme
- Buko/Mango Pandan Salad • Softdrinks

2	Snacks AM	set	400	80.00		32,000.00
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Specification:

- one serving of snacks
- one serving of softdrinks

TOTAL						50,000.00 42,000.00
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Purpose: National Women's Month Celebration

Checked by:

ALEXANDER L. CABRAL

TWG - Food & Food Ingredients

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

ANNA BEA S. HOYLA

Noted by:

MARIANE U. DELA PENA

UNIT HEAD, PROJECT LEADER

Approved by:

PROSE IVY G. YEPES

PRESIDENT, VSU