



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PR-2024-1015-230593

PURCHASE REQUEST

PPMP No.: **PPMP-2024-101124-0527** *PPMP-2025-101124-0782*

Dept./Office: **PPO**

PR No.: **GF-2024-10-02994**

Date: **10-15-2024**

Section/End-User: **Mario C. Bantugan**

Category: **Office
Equipment and Appliances**

Funding Source: **General Fund - MOOE**

Project Title/Code: **PPO Office Supplies - 2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Vacuum Cleaner	unit	1	12,500.00		12,500.00

Specification:

Vacuum Cleaner Specifications:

- **Operation:** Cordless
- **Function:** Suction + Sweep
- **Maximum Suction Power:** At least 150 AW
- **Dust Bin Capacity:** At least 600 ml
- **Battery:** At least 3000 mAh
- **Power Requirement:** 220-240V
- **Filter:** HEPA Filter - PM 0.3 dust and mite removal (washable)
- **Inclusion:** Multi-function compatible brush head

TOTAL						12,500.00
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Purpose: **PPO Office Supplies - 2025**

Checked by:

NORMAN O. VILLAS

Funds Available:

ALICIA M. FLORES

TWG - Office Equipment and Appliances

HEAD, BUDGET OFFICE

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	MARIO C. BANTUGAN	MARLON G. BURLAS	PROSELY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU