



PR-2025-0325-262970

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Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-031025-1021**PR No.: **TF-2025-03-00401**Date: **03-25-2025**Dept./Office: **VISERDAC**Category: **Accommodation**Duration: **2024-10-01**Section/End-User: **Lendelle Editha G. Cagasan**Project Title/Code: **20201050-1.122.2**to
2026-09-30Funding Source: **Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Hotel Accommodation at VSU	day	25	1,600.00		40,000.00

Specification:

 Accommodation for ~~collaborators during field sampling~~ *guests* *kindness*

- 1 Apartelle standard room @ 1,600 / day
- airconditioned

	TOTAL					40,000.00
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Purpose: For project use

Checked by:

ALEXANDER L. CABRAL

TWG - Accommodation

Funds Available:

NICK FREDDY R. BELLO

HEAD, ACCOUNTING OFFICE

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	LENDELLE EDITHA G. CAGASAN	CRISLIN B. CRUZ	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU