



GF-2020-10-00545



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PPMP #: 21-2-243-2021-8-0-8

OP# 1852-1853
1826/10**PURCHASE REQUEST**Dept./Office: **ISRDS**PR #: **GF-2020-10-00545 / 1277**Date: **10-15-2020**Section/End-User: **Ernesto A. Gonzaga**Category: **IT Supplies and Equipment**Funding Source: **General Fund - CO**Project Title/Code: **CB.PGP.19-EXT02**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Computer Monitor 24"	set	1	10,000.00		10,000.00
Specification: • Panel Size: Wide Screen 23.8"(60.5cm) 16:9 • Color Saturation : 72%(NTSC) • Panel Type : In-Plane Switching • True Resolution : 1920x1080 • Brightness(Max) : 250 cd/m • Contrast Ratio (Max) : 1000:1 • Response Time : 5ms (Gray to Gray) • Display Colors : 16.7M • Flicker free						
2	Ink, Epson 003,Genuine Black 65mL	btl	2	350.00		700.00
3	Ink, EPSON 003,Genuine Cyan 65mL	btl	2	350.00		700.00
4	Ink, EPSON 003,Genuine Magenta 65mL	btl	2	350.00		700.00
5	Ink, EPSON 003,Genuine Yellow 65mL	btl	2	350.00		700.00
TOTAL						12,800.00
Purpose: for office supplies						
Checked by: DIONESIO I. ESTUPA				Funds Available: MYRNA S. PANCITO		
TWG - IT Supplies and Equipment				HEAD, BUDGET OFFICE		
Signature:	Requested by:	Noted by:		Approved by:		
Printed Name:	ERNESTO A. GONZAGA	CHRISTOPHER C. GALGO		EDGARDO E. TULIN		
Designation:	END USER	UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		



PPMP #: 21-2-243-2021-8-0-0



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PURCHASE REQUEST

Dept./Office: **ISRDS**PR #: **GF -2020-10-00547 /1278**Date: **10-15-2020**Section/End-User: **Ernesto A. Gonzaga**Category: **Office Supplies**Funding Source: **General Fund - CO**Project Title/Code: **CB.PGP.19-EXT02**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Isopropyl, 70% solution, 500mL	btl	2	140.00		280.00
2	Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	2	115.00		230.00
3	Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	2	125.00		250.00
4	Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	box	3	30.00		90.00
5	Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	boxes	3	14.00		42.00
6	Fastener, Paper, plastic, 50 sets/box	boxes	2	38.00		76.00
7	Folder, File, Long, 14pts, White	piece	10	10.00		100.00
8	Paper, Bond, A4, S-20, 70 gsm	reams	3	253.00		759.00
9	Paper, Manila	pcs	20	6.00		120.00
10	Pen, Ball, blue	pieces	5	10.00		50.00
11	Pen, Sign, .5mm, Gel-type, Blue	piece	3	35.00		105.00
TOTAL						2,102.00

Purpose: for office supplies

Checked by: ALICIA M. FLORES TWG - Office Supplies		Funds Available: MYRNA S. PANCITO HEAD, BUDGET OFFICE	
Signature: Printed Name: Designation:	Requested by: ERNESTO A. GONZAGA END USER	Noted by: CHRISTOPHER C. GALGO UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULINO PRESIDENT, VSU