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PR-2022-0907-61231



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **OHIGP**PR No.: **GF-2022-09-01474**Date: **09-07-2022**Section/End-User: **Marvin B. Bandalan**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **OHIGP 2023**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	pack	5	125.00		625.00
2	Folder, File, Long, 14pts, White	piece	50	10.00		500.00
3	Folder, Pressboard, US, Green, Long	pcs	20	30.00		600.00
4	Pen, Ball, blue	pieces	27	10.00		270.00
TOTAL						1,995.00

Purpose: For project use

Checked by: DOREEN B. ALBA TWG - Office Supplies		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Requested by: MARVIN B. BANDALAN	Noted by: ARGINA M. POMIDA	Approved by: EDGARDO E. TULIN
Printed Name:			
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU