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PR-2024-1125-236937



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-111924-0795**PR No.: **STF-2024-11-03208**Date: **11-25-2024**Dept./Office: **NSTPO**Category: **Food & Food
Ingredients**Section/End-User: **Marlon V. Dampios**Project Title/Code: **ROTC Presentation of Sponsors and
Escorts**Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Lunch (Buffet Style) Menu#1	person	65	200.00		13,000.00

Specification:

With free venue for dining (tables and chairs)

Buffet Style

Menu:

- Rice
- Chicken Adobo
- Chopsuey
- Steamed Fish
- Pasta
- Melon juice

2	Snacks AM	set	30	80.00		2,400.00
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Specification:

- one serving of snacks
- one serving of softdrinks

TOTAL						15,400.00
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Purpose: ROTC Presentation of Sponsors and Escorts

Checked by: ALEXANDER L. CABRAL TWG - Food & Food Ingredients			Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Prepared by:	Noted by:	Approved by:		
Printed Name:	MARLON V. DAMPIOS	DARIO P. LINA	PROSE IVY G. YEPES		
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU		