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PR-2024-1008-228606



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0562**Dept./Office: **FARMI**PR No.: **STF-2024-10-02379**Date: **10-08-2024**Section/End-User: **Jonel H. Ababat**Category: **Office Supplies**Funding Source: **Special Trust Fund**Project Title/Code: **Seed bank C**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Net bags, fish net, 13" x 13"	pc	2	20.00		40.00
2	Paper, Bond, A4, S-24, 80 gsm	reams	2	289.00		578.00
Specification: bright white, high premium quality						
3	Pen, Ball, blue	pieces	20	10.00		200.00
4	Plastic bag (sando bag), jumbo size, 100 pcs/back	pack	2	200.00		400.00
5	Soap, Detergent, Powder, 1 kilo/pack, any scent	kl	4	150.00		600.00
6	Soap, hand, liquid, 250 ml	btls	5	155.00		775.00
Specification: • pump type						
TOTAL						2,593.00
Purpose: for farm supply						
Checked by: VIVIAN V. BALBARINO				Funds Available: ALICIA M. FLORES		
TWG - Office Supplies <i>14/8/24</i>				HEAD, BUDGET OFFICE		
Signature:	Prepared by: JONEL H. ABABAT	Noted by: JEROME O. ARRIBADO		Approved by: PROSE IVY G. YEPES		
Printed Name:						
Designation:		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		