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PR-2024-0205-175845



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 71-1-861-2024-1-0-4

Dept./Office: **BuO**PR No.: **STF-2024-02-00388**Date: **02-05-2024**Section/End-User: **ERLY S. ESGUERRA**Category: **Office Supplies**Funding Source: **Special Trust Fund**Project Title/Code: **Budget-Office 2024**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Calculator, desktop-type, 12 digits, 2-way power, plastic keys	unit	3	530.00		1,590.00
	TOTAL					1,590.00

Purpose: For Office Use

Checked by: SHALOM GRACE C. SUGANO TWG - Office Supplies		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Prepared by: ERLY S. ESGUERRA	Noted by: ALICIA M. FLORES UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULIN PRESIDENT, VSU