



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PR-2024-1011-230115

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092624-0671**

PR No.: **STF-2024-10-02966**

Date: **10-11-2024**

Dept./Office: **DSO**

Category: **Office Furniture
& Fixture**

Section/End-User: **Junard C. Gucela**

Funding Source: **Special Trust Fund**

Project Title/Code: **USSC-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Executive Table	unit	1	25,000.00		25,000.00

Specification:

L-shaped Executive Table (1800x900x750mm) HPL laminated finished with side table, cabinet and soft C

2	Heavy Duty Folding Table	pc	2	2,000.00		4,000.00
---	---------------------------------	----	---	----------	--	----------

Specification:

Heavy Duty Folding Table 6ft Half Folding Table Simple/Table/Dining Table/Computer Table Convenient,

Assembly: Fully Assembled

Antique Collection: No

Material: Plastic

Country of Origin: Others

Table Type: Outdoor Tables

Foldable Furniture: Yes

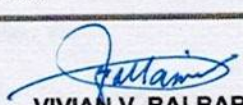
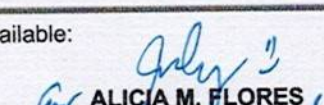
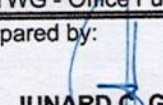
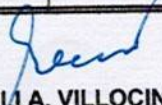
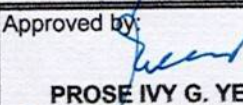
Dimension (L x W x H): 180x74

Stock: 138

3	L shape sofa set, 4 seater with 1 seat extension plus 2 seater	set	1	38,000.00		38,000.00
---	---	-----	---	-----------	--	-----------

Specification:

- **Type:** L Sofa Set
- **Color:** Grey, Taupe, or Neutral Colors
- **Foam Type:** High-density polyurethane foam; can be wrapped in softer material or cotton for added softness
- **Cushion:** Detachable down cushion
- **Frame Material:** Wood, preferably Mahogany or Narra
- **Included Units:**
 - 1 unit 4-seater sofa with one seat extension

<ul style="list-style-type: none"> ◦ 1 unit 2-seater sofa • Dimensions: <ul style="list-style-type: none"> ◦ 4-Seater: Approximately 375 cm (W) x 90 cm (D) x 86 cm (H) ◦ 2-Seater: Approximately 150 cm (W) x 90 cm (D) x 86 cm (H) • Origin: Locally made 						
4	Office Chair Executive	pc	2	10,000.00		20,000.00
Specification: Highback chair with armrest & headrest Materials: Backrest - Mesh/net Seatrest - Fabric, PVC armrest and PVC Accessories: Gaslift, caster wheel						
5	Steel Cabinet, 4 Drawers w/ lock, Vertical, Dirty White	pieces	1	11,000.00		11,000.00
Specification: <ul style="list-style-type: none"> • Dimensions: 46 cm (W) x 62 cm (L) x 133 cm (H) (1 inch = 2.54 cm) • Weight: 37 kg • Material: Pure steel • Steel Thickness: 0.7-1.2 mm • Drawers: 4 vertical steel drawers 						
TOTAL						98,000.00
Purpose: For office use						
Checked by:  VIVIAN V. BALBARINO				Funds Available:  ALICIA M. FLORES		
TWG - Office Furniture & Fixture <i>6/10/24</i>				HEAD, BUDGET OFFICE		
Signature:	Prepared by:	Noted by:	Approved by:			
	 JUNARD C. GUCELA	 ALELI A. VILLOCINO	 PROSE IVY G. YEPES			
Designation:		UNIT HEAD, PROJECT LEADER	for PRESIDENT, VSU			

CHRIS JOSEPH S. SUICA