

SCAN HERE



PR-2022-0523-33901



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **VIHS**Section/End-User: **Guada Fe D. Amihan**Funding Source: **Special Trust Fund**PR No.: **STF-2022-05-00532**Date: **05-23-2022**Category: **IT Supplies and Equipment**Project Title/Code: **VSUIHS Office Use**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink Cartridge Canon G2010	pcs	4	1,000.00		4,000.00
	TOTAL					4,000.00

Purpose: For office use

Checked by:		Funds Available:	
MICHAEL ANTHONY JAY B. REGIS		ALICIA M. FLORES	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	GUADA FE D. AMIHAN	SHALOM GRACE C. SUGANO	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU