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PR-2022-0923-65773



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **NCRC-V**PR No.: **GF-2022-09-01949**Date: **09-23-2022**Section/End-User: **Maria Farah A. Viscara**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **NCRC.2025.1**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL	gallon	6	450.00		2,700.00
2	Dishwashing Liquid Soap, Refill 350ml	pack	6	120.00		720.00

Specification:

Concentrated Dishwashing Liquid Antibac with Power of Safeguard, 350ml

3	Paper, Bond, A4, S-20, 70 gsm	reams	2	253.00		506.00
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Specification:

bright white, high premium quality

4	Pen, Ball, black	pieces	12	10.00		120.00
5	Pen, Ball, blue	pieces	12	10.00		120.00
6	Pen, Pentel Pen, Fine blue & black	pcs	2	50.00		100.00
7	Record Book, Big, 300 pages	pcs	1	110.00		110.00
8	Scrub Sponge, Heavy Duty	pcs	6	60.00		360.00

Specification:

?Size: at least 100mm x 75mm x 30mm

9	Soap, Detergent, Powder, 1 kilo/pack, any scent	kl	3	105.00		315.00
10	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	2	204.00		408.00
TOTAL						5,459.00

Purpose: research use

Checked by:

DOREEN B. ALBA

TWG - Office Supplies

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE