



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



GF-2021-11-01612

PURCHASE REQUEST

Dept./Office: **VSUHSO**PR #: **GF-2021-11-01612**Date: **11-26-2021**Section/End-User: **Clara P. Mercado**Category: **Laboratory Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **USHER**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/CS	Total Cost
1	3 layer Non-woven surgical face mask, at least 50 pcs. per box	boxes	30	200.00		6,000.00
Specification: 3 layer Non-woven surgical face mask						
2	Garbage bag black (large) 10 pcs/roll (pk of 10)	roll	6	264.00		1,584.00
3	Garbage bag black (medium) 25 pcs/roll (pk of 10)	roll	6	140.00		840.00
4	Garbage bag black (small) 25 pcs/roll (pk of 10)	roll	6	82.00		492.00
5	Garbage bag green (large) 10 pcs/roll (pk of 10)	roll	6	276.00		1,656.00
6	Garbage bag green (medium) 25 pcs/roll (pk of 10)	roll	6	145.00		870.00
7	Garbage bag yellow (large) 10 pcs/roll (pk of 10)	roll	6	276.00		1,656.00
8	Garbage bag yellow (medium) 25 pcs/roll (pk of 10)	pc	6	145.00		870.00
9	Garbage bag yellow (small) 25 pcs/roll (pk of 10)	pc	6	85.00		510.00
TOTAL						14,478.00

Purpose: For COVID-19 Response

Checked by:

ELIZABETH S. QUEVEDO

Funds Available:

ALICIA M. FLORES

TWG - Laboratory Supplies

HEAD, BUDGET OFFICE

Requested by:

CLARA P. MERCADO

Noted by:

ELWIN JAY V. YU

Approved by:

EDGARDO E. TULIN

Signature:

Printed Name:

CLARA P. MERCADO

Designation:

END USER**UNIT HEAD, PROJECT LEADER****PRESIDENT, VSU**