

Budget

SCAN HERE



PR-2024-0828-219060



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2024-082724-0374**

Dept./Office: **DTE**

PR No.: **IGP-2024-08-01606**

Date: **08-28-2024**

Section/End-User: **Maria Precilla B. Gorre**

Category: **Office Supplies**

Funding Source: **Income Generating Project**

Project Title/Code: **DTE.0824-0825.01**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Envelope, Expanding, Plastic, Long	pc	30	54.00		1,620.00
2	Paper, Bond, A4, S-20, 70 gsm	reams	5	253.00		1,265.00
Specification: bright white, high premium quality						
3	Pen, Ball, blue	pieces	21	10.00		210.00
TOTAL						3,095.00
Purpose: FOR RESEARCH MATERIALS						
Checked by: VIVIAN V. BALBARINO TWG - Office Supplies				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Prepared by: MARIA PRECILLA B. GORRE		Noted by: JOY A. BELLEN UNIT HEAD/PROJECT LEADER		Approved by: PROSPERO G. YEPES PRESIDENT, VSU	