



PURCHASE REQUEST

Dept./Office: **DSS**PR #: **STF-2020-10-00329**Date: **08-19-2021**Section/End-User: **Joserose B. Capricho**Category: **Office Supplies**Project Title/Code: **VSU Senior High School (SHS)**Funding Source: **Special Trust Fund****Laboratory Funds (164)**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Paper, Bond, A4, S-24, 80 gsm	reams	10	289.00	BEATRIZ C. JADINA	2,890.00
	TOTAL					2,890.00

Purpose: for instruction use

Checked by:

NELLO D. GORNE

TWG - Office Supplies

Funds Available:

MYRNA S. PANCITO

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	JOSEROSE B. CAPRICH	BEATRIZ C. JADINA	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU