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PR-2022-0914-63517



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PR No.: **GF-2022-09-01822**Date: **09-14-2022**Dept./Office: **ODE**
 Category: **Office
Equipment**
Section/End-User: **Shirley T. Nayre**Project Title/Code: **ODEx Admin (A.III.d)**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Microwave Oven, 20L	unit	1	5,000.00		5,000.00

Specification:

- 20-Liter
- 220V
- Electronic Control
- LCD Display
- 700w microwave power
- 6 autocook functions
- Reheat and defrost capacity
- Dimension: (h:w:d) 10.35 x 18 x 14 in
- Warranty: One year on service, 2 years on parts

TOTAL
5,000.00

Purpose: For Extension office use

Checked by:

LEO A. MAMOLO

Funds Available:

ALICIA M. FLORES *ODEx Admin*
 HEAD, BUDGET OFFICE *2024*

TWG - Office Equipment

HEAD, BUDGET OFFICE

Signature:

Requested by:

Noted by:

Approved by:

Printed Name:

SHIRLEY T. NAYRE**ANTONIO P. ABAMO****EDGARDO E. TULIN**

Designation:

END USER

UNIT HEAD, PROJECT LEADER

PRESIDENT, VSU