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PR-2022-0301-17375



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

Dept./Office: **DOPAC**PR No.: **STF-2022-03-00153**Date: **03-01-2022**Section/End-User: **Thelma P. Apas**Category: **Hardwares**Funding Source: **Special Trust Fund**Project Title/Code: **STF-22-DOPAC**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Mirror, 1/8 , 120 cm dia. x 80cm. with J-clip	pcs	4	1,800.00	NORBERTO M. MANAGBANAG	7,200.00
	<b>TOTAL</b>					<b>7,200.00</b>

Purpose: For comfort rooms of students.

Checked by:

*Ramil B. Vinculado Jr.*  
**RAMIL B. VINCULADO JR.**  
 TWG - Hardware

Funds Available:

*Alicia M. Flores*  
**ALICIA M. FLORES**  
 HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Requested by:

**THELMA P. APAS****END USER**

Noted by:

**ELIZABETH S. QUEVEDO****UNIT HEAD, PROJECT LEADER**

Approved by:

**EDGARDO E. TULIN****PRESIDENT, VSU**