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PR-2024-0404-189647



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2024-032724-0019**PR No.: **GF-2024-04-00995**Date: **04-04-2024**Dept./Office: **ARIC**

Category:

**Communication/Courier
 Services**
Section/End-User: **Maria Rhoda A. Salas**Project Title/Code: **VSU-IP-2021-13**Funding Source: **General Fund - MOOE**

| Item # | Item Description | Unit | Qty | Unit Cost | PAR/CS | Total Cost |
|--|--|-----------------------------|-----|---------------------------------|--------|------------------|
| 1 | Courier services - Send laboratory samples to collaborating university (CULS) | box | 1 | 10,000.00 | | 10,000.00 |
| Specification: Sample description: Essential oils packed in 1mL/2mL capacity glass vials Addressee: Marketa Houdkova Czech University of Life Sciences Department of Crop Sciences and Agroforestry Faculty of AgriSciences Kamycka 129 Prague PRG 165 00 - Suchdol Czech Republic Door-to-door delivery | | | | | | |
| TOTAL | | | | | | 10,000.00 |
| Purpose: To send laboratory samples to collaborating university - CULS, Prague | | | | | | |
| Checked by: | | | | Funds Available: | | |
| MARIA ROBERTA S. MIRAFLOR | | | | ALICIA M. FLORES | | |
| TWG - Communication/Courier Services | | | | HEAD, BUDGET OFFICE | | |
| Signature: | Prepared by: | Noted by: | | Approved by: | | |
| Printed Name: | MARIA RHODA A. SALAS | EDGARDO E. TULIN | | DANIEL LESLIE S. TAN | | |
| Designation: | | UNIT HEAD, PROJECT LEADER | | PRESIDENT, VSU | | |