



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

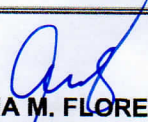
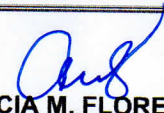
## PURCHASE REQUEST

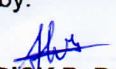


Dept./Office: **GISSU**PR No.: **GF-2022-04-00451**Date: **04-18-2022**Section/End-User: **Frederick P. Babilonia III**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **GISSU**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Alcohol, Ethyl, 70% solution, 500mL</b>	btls	2	125.00	FREDERICK P. BABILONIA III	250.00
<b>Specification:</b> ?Eliminates at least 99.9% of germs ?Safe on skin ?At least 70% solution Rubbing alcohol ?Each 100ml contains at least 70ml Ethyl Alcohol and at least 10 mg Triclosan ?Brand offer should be at least 10 years in the market ?at least 5 years expiry						
2	<b>Bathroom Deodorizer, with holder, at least 100g, any scent</b>	pcs	2	60.00	FREDERICK P. BABILONIA III	120.00
3	<b>Battery, Rechargeable, Nickel-Metal Hydride, Size: AA, 2 pcs/pack</b>	pack	4	785.00		3,140.00
4	<b>Broom, Soft (Tambo), Large, Heavy Duty</b>	pcs	2	250.00		500.00
5	<b>Dust pan, plastic, stand-up handle, small</b>	pc	2	75.00	FREDERICK P. BABILONIA III	150.00
6	<b>Paper Roll, A0 size</b>	rolls	2	1,500.00		3,000.00
<b>Specification:</b>  <b>Large Format 3-Inch 880*150 M A0 Engineering Copy Paper Large Roll</b>  90 gsm						
7	<b>Paper, Bond, A3, S-24, 80 gsm</b>	reams	2	580.00	FREDERICK P. BABILONIA III	1,160.00
<b>Specification:</b>  bright white, high premium quality						
8	<b>Paper, Bond, A4, S-20, 70 gsm</b>	reams	2	253.00	FREDERICK P. BABILONIA III	506.00
<b>Specification:</b>  bright white, high premium quality						
9	<b>Pen, Ball, black</b>	pieces	2	10.00	FREDERICK P. BABILONIA III	20.00

10	Pen, Ball, blue	pieces	3	10.00	FREDERICK P. BABILONIA III	30.00
11	Pen, Highlighter, orange	pieces	1	46.00	FREDERICK P. BABILONIA III	46.00
12	Soap, Dishwashing, Liquid, 250mL	btls	2	150.00	FREDERICK P. BABILONIA III	300.00
13	Toilet Brush with Holder	set	2	180.00		360.00
<b>TOTAL</b>						<b>9,582.00</b>

Purpose: For office supplies.

Checked by:	Funds Available:
 <b>ALICIA M. FLORES</b>	 <b>ALICIA M. FLORES</b>
TWG - Office Supplies	HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
			
Printed Name:	<b>FREDERICK P. BABILONIA III</b>	<b>PASTOR P. GARCIA</b>	<b>EDGARDO E. TULIN</b>
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU