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PR-2022-0913-63241



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **OUR**PR No.: **STF-2022-09-01757**Date: **09-13-2022**Section/End-User: **Marian . Sacro**Category: **toner**Funding Source: **Special Trust Fund**Project Title/Code: **STF-Graduation & diploma fee**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Kyocera, Ecosys M8124CIDN Toner TK 8113 C	pc	1	9,430.00		9,430.00
2	Kyocera, Ecosys M8124CIDN Toner TK 8113 M	pc	1	9,430.00		9,430.00
3	Kyocera, Ecosys M8124CIDN Toner TK 8113 Y	pc	2	9,430.00		18,860.00
TOTAL						37,720.00

Purpose: office use

Checked by:		Funds Available:	
MICHAEL ANTHONY JAY B. REGIS		ALICIA M. FLORES	
TWG - toner		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	MARIAN . SACRO	MARWEN A. CASTAÑEDA	EDGARDO E. TULING
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU