



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0533**

Dept./Office: **IAS**

PR No.: **GF-2025-08-01114**

Date: **08-28-2025**

Section/End-User: **Raul Anthony S. Valenzona**

Category: **Office Equipment**

Funding Source: **General Fund - MOOE**

Project Title/Code: **IASO-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Laptop, AMD Ryzen 5 4500U, 14" FHD	unit	1	45,000.00	MARIA TERESA A. CRUZ	45,000.00

Specification:

- **Processor:** AMD Ryzen 5 4500U or higher
- **Graphics:** AMD Radeon Graphics
- **Display:**
 - **Size:** 14 inches
 - **Resolution:** 1920 x 1080 (FHD)
 - **Panel Type:** IPS LED
 - **Brightness:** 250 nits
- **Memory:** 16GB DDR4 3200MHz (8+8) or higher
- **Storage:** 512GB SSD M.2 or higher
- **Keyboard and Touchpad:** No backlit keyboard
- **Audio:** HD audio Realtek
- **Camera:** 720P HD CAM
- **Wireless Connectivity:** Wi-Fi 6, Bluetooth 5.0
- **Battery:** 45W
- **Operating System:** Genuine Windows 10
- **Additional:** Free backpack

TOTAL						45,000.00
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Purpose: for office use

Checked by:	 NORMAN O. VILLAS TWG - Office Equipment	Funds Available:	 ALICIA M. FLORES HEAD, BUDGET OFFICE
Signature:	Prepared by: RAUL ANTHONY S. VALENZONA	Noted by: MARIA TERESA A. CRUZ UNIT HEAD, PROJECT LEADER	Approved by: PROSE IVY G. YEPES PRESIDENT, VSU
Printed Name:			
Designation:			