



GF-2020-10-00308



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PR # 27-5-714-2021-8-0-0

GPA 18.20
10/14/2020**PURCHASE REQUEST**Dept./Office: **CoEd**Section/End-User: **Bayron S. Barredo**Funding Source: **General Fund - MOOE**

PR #: GF-2020-10-00308/11750

Date: **10-14-2020**Category: **IT Supplies and Equipment**Project Title/Code: **CoEd-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Gestetner Toner for CS 2014	pieces	5	2,500.00		12,500.00
2	Ink, Epson, genuine (C) T664, 70 ml	pieces	5	350.00		1,750.00
3	Ink, Epson, genuine (M) T664, 70 ml	pieces	5	350.00		1,750.00
4	Ink, Epson, genuine, (BK) T664, 70 ml	pieces	25	350.00		8,750.00
5	Ink, Epson, genuine, (Y) T664, 70 ml	pieces	5	350.00		1,750.00
6	Ink, Gestetner DX-2430 Reisograph Copy Printer, 500ml	pieces	10	1,080.24		10,802.40
7	Master Roll for Gestetner Digital Copy Printer M6123	piece	10	1,960.00		19,600.00
TOTAL						56,902.40

Purpose: Use for Office and Instruction Purposes

Checked by:

MICHAEL ANTHONY JAY B. REGIS

TWG - IT Supplies and Equipment

Funds Available:

MYRNA S. PANCITO

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Requested by:

BAYRON S. BARREDO**END USER**

Noted by:

BAYRON S. BARREDO**UNIT HEAD, PROJECT LEADER**

Approved by:

EDGARDO E. TULIN**PRESIDENT, VSU**