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PR-2025-0120-247795



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-011725-0867**Dept./Office: **USHER**PR No.: **STF-2025-01-00050**Date: **01-20-2025**Section/End-User: **Clara P. Mercado**Category: **Office Supplies**Funding Source: **Special Trust Fund**Project Title/Code: **UHS-JANITORIAL-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	#300 nylon	kgs.	10	400.00		4,000.00
2	240L Industrial Trash Cans	piece	4	2,000.00		8,000.00
3	All-purpose cleaner	gal	15	750.00		11,250.00
4	Bathroom Deodorizer, with holder, at least 100g, any scent	pcs	150	80.00		12,000.00
5	Broom	pc	6	100.00		600.00

Specification:

Multifunctional Magic Broom Clean Floor Surface Remove Dirt Hair Household Silicone Mop FREE MOUNT

6	cleaning cart multi-functional movable trolley	unit	1	3,000.00		3,000.00
7	Cleaning Floor Brush Long Handle	pcs	6	350.00		2,100.00
8	disinfectant solution	gal	12	700.00		8,400.00
9	Disinfectant Spray, 340g	can	20	465.00		9,300.00
10	Extra heavy-duty steel platform trolley	unit	1	9,600.00		9,600.00
11	Fabric Conditioner, 4L, any scent	gallon	30	1,300.00		39,000.00
12	Foot mat, cloth	piece	36	40.00		1,440.00
13	Foot mat, rubber	piece	3	800.00		2,400.00
14	glass cleaner	gal	10	600.00		6,000.00
15	heavy duty plastic dustpan, medium	piece	6	100.00		600.00
16	liquid fabric softener	gal	20	180.00		3,600.00
17	Medical cubicle curtains	meter	50	150.00		7,500.00
18	microfiber cleaning towel	6pcs/pack	3	200.00		600.00
19	Povidone-iodine 10% solution Antiseptic	gal	1	1,100.00		1,100.00
20	Rolled Paper Towel, 2 plys good qty (Jumbo Towel)	rolls	50	110.00		5,500.00

Specification:

22 Ply

?Sheet size: at least 275mm x 230mm

?No artificial whiteners & elemental chlorine

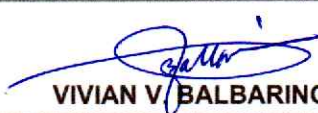
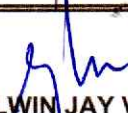
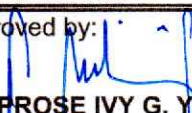
21	Spin Mop, w/ stainless steel wringer bucket, w/ durable & ergonomical PP plastic mop handle, 360deg. spin microfiber mop head, 180deg. flexible mop pole	pcs	2	1,500.00	3,000.00
22	squeegee	piece	4	220.00	880.00
23	Toilet Bowl Pump Plunger with Wooden Handle	pieces	6	150.00	900.00
24	Toilet Brush with Holder	set	8	180.00	1,440.00
25	Universal Mop Head 500g ALL COTTON HEAVY DUTY	pc	30	250.00	7,500.00

Specification:

- Universal Mop Head
- Weight: 500g
- Material: ALL COTTON

26	wet floor sign	piece	3	200.00	600.00
TOTAL					150,310.00

Purpose: For hospital use

Checked by:  VIVIAN V. BALBARINO TWG - Office Supplies <i>2/11/25</i>		Funds Available:  ALICIA M. FLORES <i>HFF 25</i> HEAD, BUDGET OFFICE	
Signature: Printed Name: Designation:	Prepared by:  CLARA P. MERCADO	Noted by:  ELWIN JAY V. YU UNIT HEAD, PROJECT LEADER	Approved by:  PROSE IVY G. YEPES <i>02/11/25</i> PRESIDENT, VSU