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PR-2022-0913-62916



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **DAEEx**PR No.: **GF-2022-09-01670**Date: **09-13-2022**Section/End-User: **Aira M. Oraño**Category: **Trainings**Duration: **2023-12-31**Funding Source: **General Fund - MOOE**Project Title/Code: **GTH**to
2023-12-31

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Paper, Special (for Certificates)	pack	1	350.00	ANNA MARTHA C. MONSANTO	350.00
Specification: A4 200 gsm						
2	Training/Workshop	pieces	23	200.00	ANNA MARTHA C. MONSANTO	4,600.00
Specification: packed lunch good for 30 persons; packed lunch- viands include: 1 meat, 1 vegetable, 1 dessert, and softdrinks/water 270 ml (enclosed in biodegradable container and biodegradable spoon and fork. k.						
TOTAL						4,950.00
Purpose: For project use.						
Checked by: VENICE B. IBAÑEZ				Funds Available: ALICIA M. FLORES		
TWG - Trainings				HEAD, BUDGET OFFICE <i>GTH-704</i>		
Signature:	 AIRA M. ORAÑO		 ANNA MARTHA C. MONSANTO		 EDGARDO E. TULIN	
Printed Name:	AIRA M. ORAÑO		ANNA MARTHA C. MONSANTO		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU <i>9/15/22</i>	