

SCAN HERE



PR-2025-0104-243784



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2025-121824-0813**PR No.: **STF-2025-01-00015**Date: **01-04-2025**Dept./Office: **OVPPRGAS**Category: **Office Furniture  
& Fixture**Section/End-User: **Dalisay F. Andres**Project Title/Code: **OVPPRGAS**Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty.	Unit Cost	PAR/ICS	Total Cost
1	<b>Venetian Blinds for Window</b>	set	1	25,000.00	MOISES NEIL V. SERIÑO	25,000.00

**Specification:**

Venetian Blinds for Windows 3 inches, color beige. sizes: (13 ft. x 6 ft.) and (12 ft. c 6 ft.), with free installation.

	<b>TOTAL</b>					<b>25,000.00</b>
--	--------------	--	--	--	--	------------------

Purpose: For the Vice-President's Office

Checked by:	Funds Available:
<b>VIVIAN V. BALBARINO</b>	<b>ALICIA M. FLORES</b>
TWG - Office Furniture & Fixture	HEAD, BUDGET OFFICE

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	<b>DALISAY F. ANDRES</b>	<b>MOISES NEIL V. SERIÑO</b>	<b>PROSE IVY G. YEPES</b>
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU