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PR-2022-0711-45203



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

Dept./Office: **ODI**Section/End-User: **Maria Louella C. Tambis**Funding Source: **Trust Fund**PR No.: **TF-2022-07-00914**Category: **IT Supplies and Equipment**Project Title/Code: **20201050-1.105.1**Date: **07-11-2022**
 Duration: **2022-01-03**  
 to  
**2023-12-31**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Laptop, 14" (i7)	unit	1	60,000.00		60,000.00

**Specification:**

?Processor: Intel Core i7 10th generation or higher  
 ?Graphics: NVIDIA GeForce MX250 at least 2GB GDDR5  
 ?Memory: at least 8GB DDR4-2666  
 ?Storage: at least 256GB SSD M.2 + 1TB HDD  
 ?Display: 14" FHD (1920x1080) IPS 250nits Anti-glare  
 ?Touchscreen: None  
 ?Optical: None  
 ?Media Reader: 4-in-1 Card Reader  
 ?Ethernet: None  
 ?WLAN + Bluetooth  
 ?Camera: at least 720p  
 ?Microphone: at least 2x, Array  
 ?Operating System: licensed Windows 10 Home or Pro  
 ?Bundled Software: Microsoft Office Perpetual License  
 ?Repair and replacement should be at most 3 month from returning the unit  
 ?at least 3 years Warranty  
 ?FREE: Backpack

	<b>TOTAL</b>					<b>60,000.00</b>
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Purpose: for project use

Checked by:

**MICHAEL ANTHONY JAY B. REGIS**

TWG - IT Supplies and Equipment

Funds Available:

**NICK FREDDY R. BELLO**

HEAD, ACCOUNTING OFFICE

Signature:

Printed Name:

Designation:

Requested by:

**MARIA LOUELLA C. TAMBIS**

END USER

Noted by:

**MARIA LOUELLA C. TAMBIS**

UNIT HEAD, PROJECT LEADER

Approved by:

**EDGARDO E. TULIN**

PRESIDENT, VSU