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PR-2025-0523-273754



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST


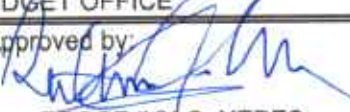
PPMP No. : **PPMP-2025-031925-1055**PR No.: **GF-2025-05-00669**Date: **05-23-2025**Dept./Office: **IEO**

Category: **Office Supplies  
and General Merchandise  
Products**

Section/End-User: **Norbert M. Son**Project Title/Code: **VSU-FTP-2024-1b (2)**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Bamboo Mugs w/ engrave VSU branding, #GoGreen and #SDG	pcs	50	600.00		30,000.00
<b>Specification:</b>  Bamboo Mugs:  * w/ engrave VSU branding, #GoGreen and #SDG						
2	Tote bags w/ printed VSU branding, #GoGreen and #SDG	pcs	100	200.00		20,000.00
<b>Specification:</b>  Tote bags specifications:  <ul style="list-style-type: none"> <li>with printed VSU branding, #GoGreen and #SDG</li> <li>White color</li> </ul>						
3	Tumblers w/ printed VSU branding, #GoGreen and #SDG	pcs	50	300.00		15,000.00
<b>Specification:</b>  Tumblers Specification:  <ul style="list-style-type: none"> <li>with printed VSU branding, #GoGreen and #SDG</li> </ul>						
4	Umbrella w/ printed VSU branding, #GoGreen and #SDG	pcs	50	300.00		15,000.00
<b>Specification:</b>  Umbrella specifications:  <ul style="list-style-type: none"> <li>with printed VSU branding, #GoGreen and #SDG</li> <li>Dark green in color</li> <li>Folding</li> </ul>						
<b>TOTAL</b>						<b>80,000.00</b>

Purpose: resupplying GoGreen tokens

Checked by:  <b>VIVIAN V. BALBARINO</b>		Funds Available:  <b>ALICIA M. FLORES</b>	
TWG - Office Supplies and General Merchandise Products <i>6/5/2023</i>		HEAD, BUDGET OFFICE	
Signature: Printed Name: Designation:	Prepared by:  <b>NORBERT M. SON</b>	Noted by:  <b>MA. RACHEL KIM L. AURE</b>	Approved by:  <b>PROSE IVY G. YEPES</b>
		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU