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PR-2024-1002-226993



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0585**Dept./Office: **OVPREI**PR No.: **GF-2024-10-01839**Date: **10-02-2024**Section/End-User: **CAROLINE B. ANDUYAN**Category: **Fuel & Lubricants**Funding Source: **General Fund - MOOE**Project Title/Code: **OVPREI-2025**

| Item # | Item Description                           | Unit   | Qty | Unit Cost | PAR/ICS | Total Cost |
|--------|--------------------------------------------|--------|-----|-----------|---------|------------|
| 1      | Diesel Fuel (for VSU Fuel Station)         | liters | 250 | 84.00     |         | 21,000.00  |
| 2      | Gasoline (Unleaded) - For VSU Fuel Station | liters | 250 | 85.00     |         | 21,250.00  |
| TOTAL  |                                            |        |     |           |         | 42,250.00  |

Purpose: Official travel for OVPREI

|                                                   |                                                |                                                 |                                               |
|---------------------------------------------------|------------------------------------------------|-------------------------------------------------|-----------------------------------------------|
| Checked by:<br><br><b>INIGO EZEKIEL Q. CABASE</b> |                                                | Funds Available:<br><br><b>ALICIA M. FLORES</b> |                                               |
| TWG - Fuel & Lubricants                           |                                                | HEAD, BUDGET OFFICE                             |                                               |
| Signature:                                        | Prepared by:<br><br><b>CAROLINE B. ANDUYAN</b> | Noted by:<br><br><b>SANTIAGO T. PEÑA JR.</b>    | Approved by:<br><br><b>PROSE IVY G. YEPES</b> |
| Printed Name:                                     |                                                | UNIT HEAD, PROJECT LEADER                       | PRESIDENT, VSU                                |
| Designation:                                      |                                                |                                                 |                                               |