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PR-2023-0921-146480



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 82-5-376-2024-7-0-0

Dept./Office: VSUCO

PR No.: GF-2023-09-02436

Date: 09-21-2023

Section/End-User: Nevin A. Pacada Sr.

Category: Office Supplies

Funding Source: General Fund - MOOE

Project Title/Code: VCO-2024

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Data filer	pcs	15	300.00		4,500.00
Specification: Datafiler Size: 23cm H x 14cm W x 44cm D						
2	Flower pot	pcs	12	200.00		2,400.00
Specification: Plastic, round, 8" diameter x 12" height						
TOTAL						6,900.00
Purpose: For office use.						
Checked by: SHALOM GRACE C. SUGANO TWG - Office Supplies				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Requested by: NEVIN A. PACADA SR.		Noted by: NEVIN A. PACADA SR.		Approved by: P. ROSE GUY G. YEPES PRESIDENT, VSU	
Printed Name:	NEVIN A. PACADA SR.		NEVIN A. PACADA SR.			
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	