



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 56-5-1599-2023-7-0-0

PR No.: GF-2023-04-00633

Date: 04-13-2023

Dept./Office: DTE

Category: IT Supplies and
Equipment

Section/End-User: Maria Precilla P. Baló

Funding Source: General Fund - MOOE

Project Title/Code: DTE-2023

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Epson 001 ink, Black, 127ml, Genuine	btl	3	600.00		1,800.00
2	Epson 001 ink, Cyan, Genuine	btl	2	350.00		700.00
3	Epson 001 ink, Magenta, Genuine	btl	2	350.00		700.00
4	Epson 001 ink, Yellow, Genuine	btl	2	350.00		700.00
TOTAL						3,900.00

Purpose: For Office Use

Checked by: DIONESIO I. ESTUPA		Funds Available: ALICIA M. FLORES	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature:	Requested by: MARIA PRECILLA P. BALO	Noted by: JOEL Q. MABALIN	Approved by: EDGARDO E. TULIN
Printed Name:			
Designation:	END USER	UNIT HEAD, PROJECT LEADER	P. PRESIDENT, VSU