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PR-2024-1119-235837



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2024-110824-0568**PR No.: **STF-2024-11-03174**Date: **11-19-2024**Dept./Office: **ITEEM**

Category: **Construction  
and Electrical Supplies**

Section/End-User: **Shaira B. Manapsal**Project Title/Code: **Laboratory Fees-2024**Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Labor Cost for Office Renovation	pcs	1	35,000.00		35,000.00
<b>Specification:</b> Labor cost for the renovation of ITEEM Office.						
<b>TOTAL</b>						<b>35,000.00</b>
Purpose: For office renovation,						
Checked by: <b>MARCHO P. BANDALAN</b> TWG - Construction and Electrical Supplies				Funds Available: <b>ALICIA M. FLORES</b> HEAD, BUDGET OFFICE		
Signature:	Prepared by:	Noted by:		Approved by:		
	<b>SHAIRA B. MANAPSAL</b>	<b>TEOFANES A. PATINDOL</b>		<b>PROSE IVY G. YEPES</b>		
Designation:		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		