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PR-2022-0902-59850



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PR No.: **GF-2022-09-01347**Date: **09-02-2022**Dept./Office: **OTCLO**Category: **IT Supplies and Equipment**Section/End-User: **CAROLINE B. ANDUYAN**Project Title/Code: **OTCLO-2023**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	External Hard Disk Drive (Portable, 1TB), USB 3.1	unit	1	3,000.00		3,000.00
Specification: ?Shock-absorbing ?Interface: USB 3.1 (Max.5Gb/s) ?Capacity: 1TB ?Texture: Plastic/Rubber ?Operating Voltage: DC 5V, 900mA ?System Requirements: Windows XP / Vista / 7 / 8 / 8.1 / 10, Mac OS X 10.6 or later, Linux Kernel 2.6 or later						
2	Ink, Epson 003,Genuine Black 65mL	btl	5	350.00		1,750.00
3	Ink, EPSON 003,Genuine Cyan 65mL	btl	5	350.00		1,750.00
4	Ink, EPSON 003,Genuine Magenta 65mL	btl	5	350.00		1,750.00
5	Ink, EPSON 003,Genuine Yellow 65mL	btl	5	350.00		1,750.00
TOTAL						10,000.00

Purpose: Office use

Checked by:

MICHAEL ANTHONY JAY B. REGIS

TWG - IT Supplies and Equipment

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Requested by:

CAROLINE B. ANDUYAN

END USER

Noted by:

RYSAN C. GUINOCOR

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU