

SCAN HERE



PR-2024-1010-229805



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092624-0651**PR No.: **GF-2024-10-02891**Date: **10-10-2024**Dept./Office: **EO**Category: **Food & Food
Ingredients**Section/End-User: **Chona T. Liston**Project Title/Code: **Odex Admin- Training and
Scholarship**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Brown Sugar	kl	2	45.00		90.00
2	Chocolate-Flavoured Malted Powder	packs	2	180.00		360.00
3	Coffee creamer, plain, approx. 5 g, per sachets, 48 sachets per pack	packs	2	300.00		600.00

Specification:

Coffee creamer, plain, approx. 5 g. per sachet, 48 sachets per pack

4	Coffee, sachet, approx. 48 sticks per pack	packs	2	100.00		200.00
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Specification:

Coffee, sachet, approx. 48 sticks per pack

5	Lunch (Buffet Style) Menu#2	pcs	60	250.00		15,000.00
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Specification:

- Rice
- Humba
- Chopsuey
- Fish
- Vegetable Salad
- Softdrinks

With free venue for dining (tables and chairs)

Buffet Style

6	Snacks AM	set	60	80.00		4,800.00
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Specification:

- one serving of snacks
- one serving of softdrinks

7	Snacks PM	packs	60	80.00		4,800.00
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Specification:

- one serving of snacks
- one serving of drinks

TOTAL

25,850.00

Purpose: Training on the production of IEC Materials

Checked by:

CHELYN G. ESTILLORE

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

TWG - Food & Food Ingredients

Signature:

Printed Name:

Designation:

Prepared by:

CHONA T. LISTON

Noted by:

ANTONIO P. ABAMO

UNIT HEAD, PROJECT LEADER

Approved by:

PROSE IVY G. YEPES

PRESIDENT, VSU