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PR-2024-0724-212132



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : PPMP-2024-071424-0274

Dept./Office: PO

Section/End-User: Arjanery B. Antofina

Funding Source: General Fund - MOOE

PR No.: GF-2024-07-01423

Date: 07-24-2024

Category: Office Supplies

Project Title/Code: BAC 2024

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Lever Arch File Folder, Horizontal, with Ring Binder & Metal Finger Pull, Size: 2", Long (Black)	pcs	30	100.00		3,000.00
Specification:						
2	Lever Arch File Folder, Horizontal, with Ring Binder & Metal Finger Pull, Size: 3", Long (Black)	pcs	50	140.00		7,000.00
3	Spin Mop, w/ stainless steel wringer bucket, w/ durable & ergonomical PP plastic mop handle, 360deg. spin microfiber mop head, 180deg. flexible mop pole	pcs	2	1,500.00		3,000.00
4	White Board With Stand Set	pc	1	6,000.00		6,000.00
Specification:						
<ul style="list-style-type: none">• Color Family: White• Size & Spec.: 900×1200mm• Material: Dry erase steel + Fiberboard + Dry erase steel + Magnetic Easel Whiteboard• Double-sided magnetic whiteboard• 4 casters for quick and easy moving in meetings, locking function to fix the stand when in use.• Marker and eraser included.						
TOTAL						19,000.00

Purpose: FOR BAC CONFERENCE ROOM

Checked by:


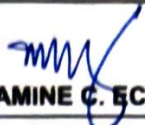

VIVIAN Y. BALBARINO

TWG - Office Supplies

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:	Prepared by: 	Noted by: 	Approved by: 
Printed Name:	ARJANERY B. ANTOFINA	JESSAMINE C. ECLEO	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU 11/20/21