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PR-2022-0912-62461



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **AdO**PR No.: **STF-2022-09-01574**Date: **09-12-2022**Section/End-User: **IDA BLANZ L. ORAPA**Category: **Office Supplies**Funding Source: **Special Trust Fund**Project Title/Code: **Admission Office: VSU CAT Fees**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/CS	Total Cost
1	megabox, storage box	pcs	5	750.00		3,750.00
Specification: storage box 70l, clear color						
TOTAL						3,750.00
Purpose: documents storage for admission						
Checked by: DOREEN B. ALBA TWG - Office Supplies				Funds Available: ALICIA M. FLORES <i>ISTP</i> HEAD, BUDGET OFFICE		
Signature:	Requested by:	Noted by:		Approved by:		
Printed Name:	IDA BLANZ L. ORAPA	RAYMUND M. IGCASAMA		EDGARDO E. TULIN		
Designation:	END USER	UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		