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PR-2023-0829-141287



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 193-5-1710-2024-2-0-0

Dept./Office: DPO

Section/End-User: Aiza B. Besavilla

Funding Source: General Fund - MOOE

PR No.: GF-2023-08-02042

Date: 08-29-2023

Category: Office Furniture
& Fixture

Project Title/Code: DPO-2024

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Chair, computer, ergodynamic with mesh backrest	pcs	1	7,000.00		7,000.00
2	Office Table with Mobile Pedestal	pc	1	12,500.00		12,500.00

Specification:

?Executive Desk with metal legs,

?Melamine Table Top Finish

?Size: 140cm x 70cm x 75cm

?with center pen tray

?Mobile pedestal: 3 drawers, H66cm x W40cm x D56cm, Compatible with the table

TOTAL**19,500.00**

Purpose: Office Use

Checked by:

LEO A. MAMOLO

Funds Available:

ALICIA M. FLORES

TWG - Office Furniture & Fixture

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Requested by:

AIZA B. BESAVILLA

END USER

Noted by:

RYSAN C. GUINOCOR

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU