

SCAN HERE



PR-2023-1024-153163



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 228-1-1038-2024-7-0-1

Dept./Office: **UR**

PR No.: **STF-2023-10-02629**

Date: **10-24-2023**

Section/End-User: **Homer Lois P. Napoles**

Category: **toner**

Funding Source: **Special Trust Fund**

Project Title/Code: **STF - Graduation and Diploma Fee**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	HP, Laser Jet 107a Toner HP 107A (W1107A), Black	pcs	15	3,250.00		48,750.00
2	Kyocera, Ecosys M8124CIDN Toner TK 8113 C	pc	1	9,430.00		9,430.00
3	Kyocera, Ecosys M8124CIDN Toner TK 8113 M	pc	1	9,430.00		9,430.00
4	Kyocera, Ecosys M8124CIDN Toner TK 8113 Y	pc	2	9,430.00		18,860.00
	TOTAL					86,470.00

Purpose: For Office use.

Checked by:  DIONESIO I. ESTUPA		Funds Available:  ALICIA M. FLORES HEAD, BUDGET OFFICE	
TWG - toner			
Requested by:  HOMER LOIS P. NAPOLES	Noted by:  MIRIAM M. DE LA TORRE	Approved by:  EDGARDO E. TULIN	
Designation: END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU	

OURPA