



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



ADMISSIONS OFFICE

Received

Date: 2-11-2025

By: B

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092624-0630**

PR No.: **GF-2024-10-02183**

Date: **02-07-2025**

Dept./Office: **AdO**

Category: **Food & Food
Ingredients**

Section/End-User: **Sheila Marie C. Lemos**

Funding Source: **General Fund - MOOE**

Project Title/Code: **AdO_2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Snacks AM (Feb. 22 - March 1) Specification: • one serving of snacks • one serving of softdrinks	set	20	80.00		1,600.00
① Feb. 22 - AM - 6 units 12 March 1 AM - 6 units Feb. 23 - AM - 4 units 12 Unit 2 AM - 6 units 12 24 12						
2	Snacks PM Specification: • one serving of snacks • one serving of drinks	packs	20	80.00		1,600.00
② Feb. 22 - PM - 6 units March 1 PM - 6 units Feb. 23 - PM - 6 units note: 4 units will be charged to PMP - 12 12 12						
TOTAL						3,200.00

Purpose: For VSUCAT 2025 Test Dry Run.

Checked by:

ALEXANDER L. CABRAL

TWG - Food & Food Ingredients

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

SHEILA MARIE C. LEMOS

Administrative Assistant II

Noted by:

JOSEPH E. PADILLA

UNIT HEAD, PROJECT LEADER

Approved by:

PROSEIVY G. YEPES

PRESIDENT, VSU

③ Total soft AM - 20
PM - 20
40

Unit: To serve 48

-8 => will be charged to STF PR# 0656