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PR-2023-0804-135581



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 249-5-3023-2024-7-0-1

Dept./Office: DALL

PR No.: GF-2023-08-01373

Date: 08-04-2023

Section/End-User: Ma. Isalie . Abcede

Category: Office Supplies

Funding Source: General Fund - MOOE

Project Title/Code: DALL-2024\_ADVANCED EDUCATION

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Paper, Bond, A4, S-20, 70 gsm	reams	20	253.00		5,060.00
Specification: bright white, high premium quality						
2	Paper, Bond, Long, S-20, 70 gsm	reams	20	286.00		5,720.00
Specification: bright white, high premium quality						
3	Whiteboard, Wall Mount, 3' x 4', w/ aluminum frame	pcs	1	1,680.00		1,680.00
TOTAL						12,460.00
Purpose: Office supply						
Checked by: <i>JED ASAPH D. CORTES</i> JED ASAPH D. CORTES TWG - Office Supplies				Funds Available: <i>for ALICIA M. FLORES</i> ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Requested by: <i>MA. ISALIE . ABCEDE</i> MA. ISALIE . ABCEDE	Noted by: <i>MARIA VANESSA E. GABUNADA</i> MARIA VANESSA E. GABUNADA	Approved by: <i>EDGARDO E. TULIN</i> EDGARDO E. TULIN			
Printed Name:	MA. ISALIE . ABCEDE	MARIA VANESSA E. GABUNADA	EDGARDO E. TULIN			
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU			