

SCAN HERE



PR-2022-0906-60827



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **OCL**PR No.: **GF-2022-09-01434**Date: **09-06-2022**Section/End-User: **Sheira May T. Camacho**Category: **Office Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **OCL-GF-MOOE 2023 Supplies**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Laminator Machine, A3	unit	1	5,000.00	SHEIRA MAY T. CAMACHO	5,000.00
Specification: ?Heavy Duty, for A3 & A4 size, infrared heating system and adjustable temperature control with overheating protection						
TOTAL						5,000.00
Purpose: For office supplies						
Checked by: LEO A. MAMOLO TWG - Office Equipment				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	SHEIRA MAY T. CAMACHO		VICENTE A. GILOS		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	