



PURCHASE REQUEST

Dept./Office: **DLABS**PR #: **GF-2021-09-00827**Date: **09-06-2021**Section/End-User: **Gilda P. Nayre**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **DLABS-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Charge Roller for Gestetner MP2001L	pc	1	3,067.14		3,067.14
Specification: Part No. AD027018 for Gestetner Photocopier						
2	Cleaning Blade for Gestetner MP2001L	pc	1	950.64		950.64
Specification: Part No. AD04202059 for Gestetner Photociper						
3	Developer for Gestetner MP2001L	pc	1	4,155.20		4,155.20
Specification: Part No. D1589640 for Gestetner Photocopier						
4	OPC Drum for Gestetner MP2001L	pc	1	7,253.12	GILDA P. NAYRE	7,253.12
Specification: Part No. B0399510 for Gestener Photocopier						
TOTAL						15,426.10
Purpose: for office use						
Checked by: NORMAN O. VILLAS				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
TWG - IT Supplies and Equipment						
Signature:	Requested by:	Noted by:		Approved by:		
Printed Name:	 GILDA P. NAYRE	 JETT C. QUEBEC		 EDGARDO E. TULIN		
Designation:	END USER	UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		