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PR-2023-0629-126365



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 95-3-2131-2023-2-0-0

PR No.: IGP-2023-06-01075

Date: 06-29-2023

Dept./Office: VSUH

Category: Food & Food
 Ingredients

Section/End-User: Normalyn M. Ardiente

Funding Source: Income Generating Project

Project Title/Code: HOSTEL-2023

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Coffee , instant in sachet	pack	5	200.00		1,000.00
Specification: Instant coffee in sachet 2 grams per sachet 100 pcs per pack for hotel / coffee shop use						
2	Coffee creamer , sachet	pack	10	100.00		1,000.00
Specification: Nondairy creamer 3 grams per sachet 100 pcs per pack for hotel / coffee shop use						
3	White sugar	pack	10	100.00		1,000.00
Specification: White sugar in sachet 7 grams per sachet 100 pcs per pack for hotel/coffee shop use						
TOTAL						3,000.00
Purpose: VSU Accommodation						

Checked by: <i>Chelyn G. Estillo</i> CHELYN G. ESTILLORE		Funds Available: <i>Alicia M. Flores</i> ALICIA M. FLORES	
TWG - Food & Food Ingredients		HEAD, BUDGET OFFICE	
Signature:	Requested by: <i>Normalyn M. Ardiente</i> NORMALYN M. ARDIENTE	Noted by: <i>Nancy V. Dumaguing</i> NANCY V. DUMAGUING	Approved by: <i>Edgardo E. Tulin</i> EDGARDO E. TULIN
Printed Name:	NORMALYN M. ARDIENTE	NANCY V. DUMAGUING	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU