

SCAN HERE



PR-2025-0901-294361



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

9-E-11

PURCHASE REQUEST

PPMP No. : PPMP-2025-081125-1366

PR No.: TF-2025-09-01191

Date: 09-01-2025

Dept./Office: DBM

Category: IT Supplies and Equipment

Duration: 2025-08-01

to

2026-08-31

Section/End-User: Sheillo G. Catorce

Project Title/Code: Trust Fund

Funding Source: Trust Fund

20201050-3.1.1

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Printer-A4 Multifunction, Print/Scan/Copy, Borderless Printing Ink Tank Pr	pc	1	15,000.00		15,000.00
Specification: Printer-A4 Multifunction, Print/Scan/Copy, Borderless Printing Ink Tank Printer						
2	Laptop-15.6FHD Core i5-12450H 16GB RAM 512GB SSD Windows 11	pc	1	35,000.00		35,000.00
Specification: Laptop-15.6FHD Core i5-12450H 16GB RAM 512GB SSD Windows 11						
TOTAL						50,000.00
Purpose: For project used: VSU-LIYAB Project						
Checked by: NORMAN O. VILLAS TWG - IT Supplies and Equipment				Funds Available: NICK FREDDY R. BELLO HEAD, ACCOUNTING OFFICE		
Signature:	Prepared by:	Noted by:		Approved by:		
Printed Name:	SHEILLO G. CATORCE	JULIE BEE M. AGUINALDO		PROSE IVY G. YEPES		
Designation:		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		