



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **OVPAA**PR #: **GF-2020-10-00750**Date: **10-28-2020**Section/End-User: **Erlinda S. Valenzona**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **OVPAA-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Computer Printer, All-in-One/Multifunction Colored-Ink Tank	unit	1	11,000.00		11,000.00
Specification: • Ultra-low-cost printing: Print up to 8,100 pages in black and 6,500 in colour • Next generation ink filling system: Enjoy hassle and mess-free refills with the enhanced ink bottles • Wi-Fi, Wi-Fi Direct & apps: Print from mobile devices • 3-in-1: Print, copy & scan and borderless photo printing • Nozzle Configuration: 180 Nozzles Black, 59 Nozzles per Color • Minimum Droplet Size: 3 pl, With Variable-Sized Droplet Technology • Ink Technology: Dye Ink • Printing Resolution: 5,760 x 1,440 DPI						
2	Computer ribbon, EPSON SO15531/15086, Genuine	pieces	10	765.00		7,650.00
3	HP Ink Cartridge 678 Black	piece	5	450.00		2,250.00
Specification: HP Ink Cartridge 678 Black						
4	HP Ink Cartridge 678 Tricolor	piece	10	450.00		4,500.00
Specification: HP Ink Cartridge 678 Tricolor						
5	Ink, Epson, genuine (C) T664, 70 ml	pieces	5	350.00		1,750.00
6	Ink, Epson, genuine (M) T664, 70 ml	pieces	5	350.00		1,750.00
7	Ink, Epson, genuine, (BK) T664, 70 ml	pieces	5	350.00		1,750.00
8	Ink, Epson, genuine, (Y) T664, 70 ml	pieces	5	350.00		1,750.00
9	PVC Plastic Cover 100pcs per Pack A4 size 0.2mm	packs	5	500.00		2,500.00
10	Ribbon Cartridge EPSON S015639	pieces	10	165.00		1,650.00
Specification:						

Ribbon Cartridge S015639 for EPSON LQ-310 printer						
11	Toner kit, TASKALFA 180, TK-439	tube	1	7,300.00		7,300.00
12	UPS, at least 800 watts	unit	1	5,000.00		5,000.00
	TOTAL					48,850.00
Purpose: for Office use						
Checked by:				Funds Available:		
MICHAEL ANTHONY JAY B. REGIS				MYRNA S. PANCITO		
TWG - IT Supplies and Equipment				HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	ERLINDA S. VALENZONA		BEATRIZ S. BELONIAS		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	