

SCAN HERE



PR-2024-0506-194913



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 138-1-2086-2024-1-0-7

Dept./Office: **VIHS**PR No.: **STF-2024-05-01092**Date: **05-06-2024**Section/End-User: **Mark John M. Managbanag**Category: **Office Supplies**Funding Source: **Special Trust Fund**Project Title/Code: **School Equipment**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Paper, Bond, A4, S-24, 80 gsm	reams	35	289.00		10,115.00
Specification: bright white, high premium quality						
2	Paper, Bond, Long, S-24, 80 gsm	reams	35	328.00		11,480.00
Specification: bright white, high premium quality						
TOTAL						21,595.00
Purpose: for printers paper						
Checked by: SHALOM GRACE C. SUGANO TWG - Office Supplies				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Prepared by: MARK JOHN M. MANAGBANAG		Noted by: SHALOM GRACE C. SUGANO UNIT HEAD, PROJECT LEADER		Approved by: PROSE IVY G. YEPES PRESIDENT, VSU	