



PR-2024-0614-203646

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Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 39-4-172-2024-0-0-0

PR No.: TF-2024-02-00431

Date: 06-14-2024

Dept./Office: CN

Category: **Office Furniture
& Fixture**

Duration: 2024-01-31

to

2024-03-29

Section/End-User: **Janet Alexis A. De los Santos**Project Title/Code: 20201050-
10.6.31Funding Source: **Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Folding Training Table	pc	1	4,500.00		4,500.00
Specification: - Folding Training Table , - Metal Frame - Table Top Material:High-Density Polyethylene (HDPE) - light gray - at least 6ft in Length, 30 inches width, 29 inches Height						
2	Heavy Duty Slotted Angle Rack - 6 layers[micro]	pc	1	5,500.00		5,500.00
Specification: Heavy Duty Slotted Angle Rack 2.0mm Slotted angle bars 10mm 1/2 Plywood boards 100 kilos per layer						
TOTAL						10,000.00
Purpose: during meetings						
Checked by: LEO A. MAMOLO				Funds Available: NICK FREDDY R. BELLO		
TWG - Office Furniture & Fixture				HEAD, ACCOUNTING OFFICE		
Signature:	Prepared by:		Noted by:		Approved by:	
Printed Name:	JANET ALEXIS A. DE LOS SANTOS		JANET ALEXIS A. DE LOS SANTOS		PROSE IVY G. YEPES	
Designation:			UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	