



Republic of the Philippines VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte



PURCHASE REQUEST

Dept./Office: NARC

PR #: GF-2021-10-01358

Date: 10-18-2021

Section/End-User: Luz O. Moreno

Category: Office Supplies

Funding Source: General Fund - MOOE

Project Title/Code: RJNA 87.01/S1

ltem #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Ethyl, 70% solution, 500mL	btls	10	125.00		1,250.00
	Specification:					
	Eliminates at least 99.9% of get	erms				
	Safe on skin	JIII.O				
	At least 70% solution Rubbing	alcohol				
	Each 100ml contains at least 7		cohol and at	least 10 mg Triclosan		
	Brand offer should be at least					
	at least 5 years expiry	io years in a	io markot			
	at least 5 years expiry					
2	Disinfectant Spray, 170g	can	5	280.00		1,400.0
3	Folder, Ordinary, A4	pcs	100	7.00		700.0
4	Folder, Ordinary, A4 Hand Towel, cloth, cotton, 12	piece	3	258.00		774.00
5	pcs/pack Net bags, fish net, 13" x 13"	рс	100	19.00		1,900.0
6	Paper, Bond, A4, S-20, 70 gsm	reams	10	253.00	AND THE PROPERTY OF THE PARTY O	2,530.0
7	Paper, Bond, A4, S-24, 80 gsm	reams	10	289.00		2,890.0
8	Paper, Photo, high gloss, A4, 230G, 20 shts/pack	pack	3	250.00		750.0
9	Puncher, 2 holes, heavy duty	pieces	2	155.00		310.0
10	Record Book, Big, 300 pages	pcs	5	80.00		400.0
11	Sharpener, Pencil Heavy Duty	pieces	1	350.00		350.0

good qlty Specification:

Table Type

12	Transparency Film, A4, 100pcs/pack	pack	3	372.00	1,116.00
	TOTAL				14,370.00

Purpose: For Research Purposes

Checked by:	Quel	/	Funds Available:	CIAM. FLORES	
	ALICIA M. FLORE	ES			
	TWG - Office Supp	lies	HEAD, BUDGET OFFICE MID		
Signature:	Requested by:	Noted by:	MORENO	Approved by: EDGARDO E. TULIN	
Designation:	END USER	UNIT HEAD, P	ROJECT LEADER	PRESIDENT, VSU	