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PR-2022-0620-39598



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PR No.: **STF-2022-06-00839**Date: **06-23-2022**Dept./Office: **DepStat**Category: **Office Furniture
& Fixture**Section/End-User: **Monna E. Bengalan**Funding Source: **Special Trust Fund**Project Title/Code: **DepStat-2022(STF)**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	curtain rod, pole, 3/4" x 150", silver, with chrome end caps	pcs	20	400.00	MAY ANN E. PALEN	8,000.00
Specification: Material: Stainless Color: silver, with chrome end cap						
2	Senior Executive High back chair	pc	1	6,500.00	MAY ANN E. PALEN	6,500.00
Specification: ?double-layer cushion with leatherette armrest, ?with back-rest reclining adjustment and knee tilt mechanism						
TOTAL						14,500.00
Purpose: For office use.						
Checked by: LEO A. MAMOLO TWG - Office Furniture & Fixture				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	MONNA E. BENGALAN		MAY ANN E. PALEN		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU o/c	